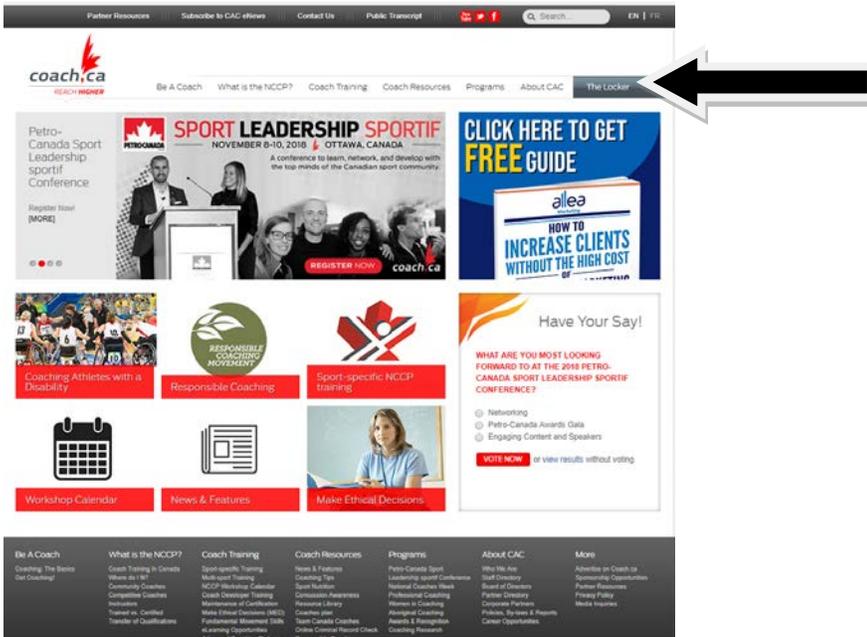


The Locker—Logging in and Setting up a profile

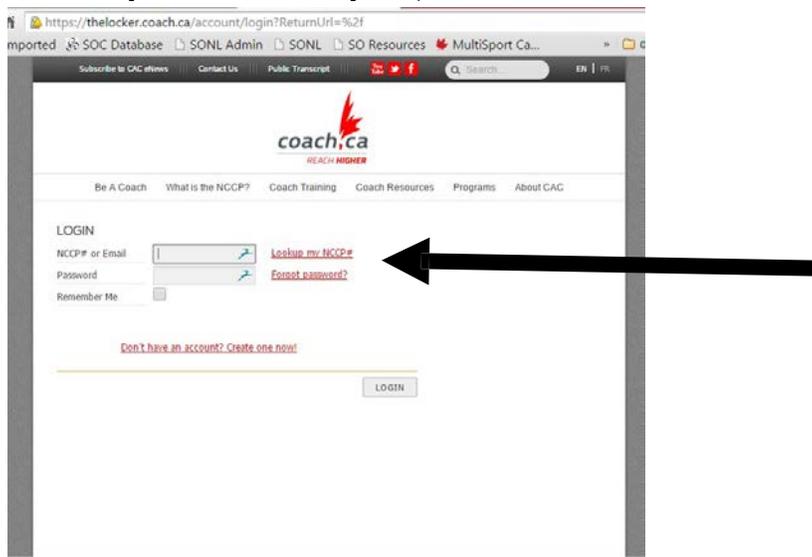


STEP 1: Go to www.coach.ca

STEP 2: Click on The Locker



STEP 3: Login in using your NCCP # and or Email Address (If you do not already have a NCCP # proceed to step #7)



The Locker—Logging in and Setting up a profile



STEP 4: Once you are logged in, Click on "Your Name"

A screenshot of the Locker user profile page. At the top, there is a navigation bar with the user's name "KIMBERLY-ANN MCDONALD-WILKES" highlighted in blue. A large black arrow points to this name. Below the navigation bar, there are tabs for "Profile", "DETAILS", "CERTIFICATION", "PURCHASES", and "HISTORY". The "Profile" tab is active. The main content area shows the user's name "KIMBERLY-ANN MCDONALD-WILKES" and their status "ACTIVE". There are sections for "PERSONAL", "PROFESSIONAL COACHING", and "ADVANCED COACHING DIPLOMA". The "PERSONAL" section includes fields for last name, first name, gender, birth date, phone, and language. The "PROFESSIONAL COACHING" section includes fields for email and email consent. The "ADVANCED COACHING DIPLOMA" section is currently empty. A "SAVE" button is located at the bottom of the form.

STEP 5: Select Certification – this will show your full transcript

A screenshot of the Locker user profile page with the "CERTIFICATION" tab selected. A large black arrow points to the "Special Olympics" certification entry. The page shows a list of certifications with columns for "COACH", "SINCE", "EXPIRES", and "P.O. POINTS". The "Special Olympics" certification is currently "In Training" and has 0/0 points. Below it, there are two "Trained" certifications: "SPECIAL OLYMPICS COMMUNITY SPORT COACH" (since 25-May-2014) and "SPECIAL OLYMPICS COMPETITION COACH" (since 31-May-2015). The page also shows training and evaluation records for each certification.

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STEP 7: FIRST TIME SET UP Click “[Don't have an NCCP#? Create one now!](#)”

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LOGIN

NCCP# or Email [lookup.my.NCCP#](#)

Password [Forgot password?](#)

Remember Me

[Don't have an NCCP#? Create one now!](#)

LOGIN

BE A COACH	WHAT IS THE NCCP?	COACH TRAINING	COACH RESOURCES	PROGRAMS	ABOUT CAC	MORE
Coaching: The Basics Get Coaching!	Coach Training In Canada Where do I fit? Community Coaches Competitive Coaches Instructors Trained vs. Certified Transfer of Qualifications	Sport-specific Training Multi-sport Training NCCP Workshop Calendar Coach Developer Training Maintenance of Certification Make Ethical Decisions (MED) Fundamental Movement Skills Learning Opportunities Advanced Coaching Options	News & Features Coaching Tips Sport Nutrition Concussion Awareness Resource Library Coaches plan Team Canada Coaches Oversight Record Check Responsible Coaching Movement 150 Coaching Collection	Petro-Canada Sport Leadership Sportf Conference National Coaches Week Professional Coaching Women in Coaching Aboriginal Coaching Awards & Recognition Coaching Research	Who We Are Staff Directory Board of Directors Partner Directory Corporate Partners Policies, By-laws & Reports Career Opportunities	Advertise on Coach.ca Sponsorship Opportunities Partner Resources Privacy Policy Media Inquiries

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STEP 8: You will be prompted to click “I agree” button the Continue to proceed

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Welcome!

The Locker is an important tool that supports the efforts of all Canadians involved in coach education. Access to this site will provide all coaches with the opportunity to track their progress and guide their development.

The Locker has been developed by the Coaching Association of Canada to support its mission of enhancing the experiences of all Canadian athletes through quality coaching.

ACCESS

Coaches with a Locker account can view/update personal information, coaching records and access printable transcripts.

NCCP Partners can access coach records in their sport or jurisdiction.

QUESTIONS

If you have any questions please contact us by email at coach@coach.ca, or by phone, Monday through Friday, from 8:30 to 4:30 (ET) at 613-235-5000.

REGISTERING WITH THE LOCKER

- To register for an account please provide your name, birthday, and email address. These are necessary to uniquely identify you in The Locker.
- [Terms and Conditions](#)
- [Privacy Policy](#)

I agree

BACK

The Locker—Logging in and Setting up a profile



STEP 9: You will be prompted under Registration to select “I want to create a Locker account....” and “Yes! I want to subscribe...” The second choice is optional.

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REGISTRATION

- I want to create a Locker account for access to my transcript, eLearning opportunities, to sign up for coaching events, and more!
- Yes! I want to subscribe and receive the latest coaching news, including #CoachToolkit tips, Inside Coaching, and Coaches Plan.

BACK

BE A COACH
Coaching: The Basics
Get Coaching!

WHAT IS THE NCCP?
Coach Training In Canada
Where do I fit?
Community Coaches
Competitive Coaches
Instructors
Trained vs. Certified
Transfer of Qualifications

COACH TRAINING
Sport-specific Training
Multi-sport Training
NCCP Workshop Calendar
Coach Developer Training
Maintenance of Certification
Make Ethical Decisions (MED)
Fundamental Movement Skills
eLearning Opportunities

COACH RESOURCES
News & Features
Coaching Tips
Sport Nutrition
Concussion Awareness
Resource Library
Coaches plan
Train Canada Coaches
Online Criminal Record Check

PROGRAMS
Petro-Canada Sport Leadership
sportif Conference
National Coaches Week
Professional Coaching
Women in Coaching
Aboriginal Coaching
Awards & Recognition
Coaching Research

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Corporate Partners
Policies, By-laws & Reports
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STEP 10: Once you have selected above a PROFILE will appear for you to complete. Then click REGISTER

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- Yes! I want to subscribe and receive the latest coaching news, including #CoachToolkit tips, Inside Coaching, and Coaches Plan.

PROFILE

Email: [input field]

First name: [input field]

Last name: [input field]

Gender: [Select]

Birthday: [YYYYMMDD]

ADDRESS

Address: [input field]

Country: [Canada]

Prov./Terr.: [Select]

Municipality: [input field]

Postal code: [input field]

OPTIONAL

Phone Number: [input field]

Armed Forces:

RCMP:

Aboriginal:

Physical Disability:

BACK REGISTER

The Locker—Logging in and Setting up a profile



STEP 11: A verification email will be sent to your email address. You will need to click on the link in the email message to continue. This message will appear directly after clicking the REGISTER button shown above.

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INSTRUCTIONS
A verification email has been sent to your email address. Please click the link in the message to continue

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STEP 12: Once you open the email sent to you (check junk mail if didn't receive) you will need to click the link provided "click here", last sentence un the It Begins Here Tab! This will prompt you to set up your password for The Locker.

archive | Junk | Sweep | Move to | Categories | Undo | Try the beta

New Account Registration / Inscription d'un nouveau compte

The Locker / Le Casier <coach@coach.ca> Today, 2:46 PM You

It begins here. **Ça commence ici.**

Congratulations on becoming a coach! By getting involved in the Coaching Association of Canada's National Coaching Certification Program (NCCP), you are joining over two million other Canadians who have embraced the opportunity to mentor, motivate, and lead Canada's athletes with passion and dedication.

A new coaching account has been created for you in The Locker, the system that tracks coach qualifications obtained in the NCCP. You can access this system to update your profile and email preferences, view your coaching qualifications transcript, and view available training events by sport organizations. Additional workshop information, as well as sport nutrition tips, coaching resources, and more are also available on www.coach.ca.

To log in to The Locker, please first [click here](#) to create a password for your new account.

Félicitations, vous êtes maintenant un(e) entraîneur(e)! En participant au Programme national de certification des entraîneurs (PNCE) de l'Association canadienne des entraîneurs, vous faites maintenant partie des deux millions de Canadiens et de Canadiennes qui ont choisi d'encadrer, de motiver et de diriger les athlètes du Canada avec passion et dévouement.

Un nouveau compte d'entraîneur ou d'entraîneuse a été créé à votre intention dans le Casier, le système qui effectue un suivi des qualifications acquises par les entraîneurs et les entraîneuses au sein du PNCE. Vous pouvez utiliser ce système pour mettre à jour votre profil, gérer vos préférences, consulter le relevé de vos qualifications en entraînement et voir les différentes activités de formation offertes par les organismes de sport. Vous trouverez des renseignements supplémentaires sur les ateliers de même que des conseils sur la nutrition sportive, des ressources en entraînement et bien d'autres informations utiles sur le site www.coach.ca.

Pour accéder au Casier, veuillez tout d'abord [cliquer ici](#) afin de choisir un mot de passe pour votre nouveau compte.

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STEP 13: You will then be asked to create your password and confirm your password. Then click SUBMIT

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This is a one-time link. If you close this page or navigate away, the link will become invalid and you will have to submit another request.

THANK YOU FOR VERIFYING YOUR EMAIL ADDRESS.
Now please choose a secure password.

SECURITY

Password *

Confirm password *

SUBMIT

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STEP 14: A screen will appear asking you consent, please select YES or NO. Once this is completed proceed to STEP 4.

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Profile | DETAILS | CERTIFICATION | PURCHASES | HISTORY

Kim Test Kim Test Last
NCCP# 6264005 | kimberlyannmcdoonald@hotmail.com | (709) 293-1444 | Grand Falls-Windsor, NL

STATUS: ACTIVE

PERSONAL

Last name * Kim Test Last
First name * Kim Test
Gender * Other
Birth date *
Phone
Language
Email *
Email consent

DEMOGRAPHICS

Armed Forces
 RCMP

ADDRESSES

Primary
10 ABC Street
Grand Falls-Windsor, Newfoundland and Labrador

CONSENT

As an NCCP coach, you are now eligible to receive Coaches plan magazine – a quarterly magazine just for coaches, as well as Inside Coaching – our monthly newsletter that will keep you informed on all the latest news for coaches in Canada. If you wish to receive these emails, please provide consent by clicking on the red button below.

YES, CONTINUE TO SEND ME COACHING EMAILS!

NO, DO NOT SEND ME COACHING EMAILS.