

Special Olympics Saskatchewan

Board of Directors Nomination Package 2026

Dear Prospective Board Member,

Thank you for your interest in serving with Special Olympics Saskatchewan.

At Special Olympics Saskatchewan, we see every day the powerful impact that sport, inclusion, and community have on the lives of individuals with intellectual disabilities. Our volunteers often say they receive far more than they give through their involvement. The opportunity to witness athletes grow in confidence, relationships, and achievement is truly inspiring.

Today, Special Olympics Saskatchewan supports more than 1400 athletes in 15 communities across our province. Behind every opportunity is a dedicated network of volunteers, coaches, families, partners, and leaders working together to create inclusive communities where every athlete can thrive.

Our Provincial Board of Directors plays an essential governance role in ensuring the long-term strength and sustainability of the organization. The Board provides strategic leadership, oversight, and accountability while supporting the organization's mission, vision, and values. Board Members are expected to contribute at a governance level by helping guide strategic priorities, ensuring sound financial stewardship, supporting risk management, and championing awareness and fundraising efforts that strengthen opportunities for athletes across Saskatchewan. The Board's role is to govern the organization through strategic leadership, oversight, fiduciary responsibility, and policy governance rather than operational management.

As we continue to grow and evolve as an organization, we are committed to building a skilled, diverse, and forward-thinking Board that reflects the communities we serve across Saskatchewan. Special Olympics Saskatchewan is committed to building a Board that reflects diverse perspectives, experiences, regions, and backgrounds across Saskatchewan. We value collaborative leadership, strong governance, and professional expertise that will help strengthen the long-term sustainability and impact of our organization.

Thank you for considering this opportunity to help shape the future of Special Olympics Saskatchewan and support a movement that changes lives through the power of sport and inclusion.

We look forward to engaging with you throughout the nomination process.

Yours in Sport,



Rhae-Ann Holoien
Executive Director
Special Olympics Saskatchewan

Special Olympics Saskatchewan

The George Reed Centre for Special Olympics Saskatchewan
1121 Winnipeg Street, Regina SK, S4R 1J5, Canada
1-306-780-9247 | specialolympics.ca/saskatchewan

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Board Member Commitment

- Attend and prepare for Board meetings. These are in person and virtual meetings 4-5 times per year, approximately 15 hours of commitment annually.
- Serve on at least one committee
- Participate in at least one Special Olympics program activity and/or fundraising activity within the year and support organizational sustainability through fundraising
- Participate in onboarding, strategic planning and development activities
- Support organizational sustainability through fundraising
- Maintain confidentiality and uphold fiduciary responsibility. Be transparent and independent-minded – putting the interests of Special Olympics Saskatchewan first
- Serve as an ambassador and advocate for Special Olympics Saskatchewan
- Support the Executive Director – as a board we work with the ED in a constructive fashion to ensure the ED performs satisfactorily.

Nomination Package Checklist

Signed nomination form

Relevant resume & credentials including sport/volunteer experience

Current publicly available social media accounts

Signed director's role description acknowledgement

If elected to the Board, a criminal record and vulnerable sector check will be required

Submission Instructions

Please submit your completed nomination package electronically to:

r.holoien@specialolympics.sk.ca

Subject Line: Board Nomination Package 2026

Submission Deadline: Monday, July 27, 2026

Incomplete applications will not be considered.

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Board of Directors Nomination Form

Recognizing the fiduciary duties, governance responsibilities, and expectations of the role, I hereby agree to let my name stand for nomination to the Board of Directors of Special Olympics Saskatchewan. I agree that information provided by me will be used only for the intended purpose of facilitating the Special Olympics Saskatchewan Board of Directors nomination process.


Name of Nominee:

Address (including postal code):

Email:

Phone:

Occupation:

 Signature of Nominee:

Date of Signing:

Nominee Relevant Resume & Credentials

Please use this page to enter **relevant experience** from your resume, as well as any **credentials** you may currently have. Alternatively, feel free to attach your resume separately with your submission.

The Board of Directors Nominations Committee is looking for candidates with demonstrated strengths in the following areas:

- Strategic Thinking
- Finance
- Legal & Risk Management
- Sponsorship
- Public Relations
- Board Governance

From the areas above, please summarize how your experience and expertise would support the Board's role in governance, strategic oversight, community engagement, and fundraising leadership. Include any additional skills or experience you have to offer the Special Olympics Saskatchewan Board.

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Current Involvement in Sport/Volunteering

Please list any roles you currently have with sport/volunteering.

Current Publicly Accessible Social Media Accounts

Please list all publicly accessible social media accounts you own or are author to on any platform:

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Director's Role Overview – Important Details

Provincial Board of Directors:

The Provincial Board of Special Olympics Saskatchewan is a governance board responsible for strategic oversight, fiduciary stewardship, organizational sustainability, and fundraising leadership. Directors maintain a governance-focused approach.

Directors are elected to three-year terms at the Annual General Meeting.

Directors are expected to prioritize attendance and preparation for Board and committee meetings.

Important Dates

- **September:** Annual General Meeting, Special Olympics Saskatchewan Awards Gala, First General Board Meeting of the Program Year
- **November:** Board Development & Retreat Weekend (based on the needs and interest of the Board along with current events, development and education sessions along with team and committee building activities followed by a general board meeting)
- **February:** General Board Meeting
- **April or May:** General Board Meeting, Planning Meetings (planning meetings involve annual strategic plans & goals as well as budget forecasting)
- **June or July:** General Board meeting as needed and group social

Locations of events and meetings vary each year depending on activities and are usually in major centres in Saskatchewan. The schedule aligns with the organizational fiscal & program year of July 1 – June 30.

Committee meetings are held at various times monthly, quarterly, or seasonally and typically in a virtual format.

Fiduciary Responsibility

All directors of Special Olympics Saskatchewan must represent the best interest of the organization, not individuals or any one specific chapter or sport.

Conflict of Interest

All directors of Special Olympics Saskatchewan are expected to conduct themselves in a manner that will prevent both a conflict of interest and an appearance of a conflict of interest. Board members should not place themselves in a position of obligation to any person who could gain any special treatment from Special Olympics. Board members should not have a monetary nor other interest that could conflict or appear to conflict in any manner with the discharge of their duties and responsibilities of a board member of Special Olympics Saskatchewan.

*Copies of the Regulations, Bylaws, and Policies are available
from Special Olympics Saskatchewan*

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Director's Role Overview - Expectations

Successful candidates will receive an orientation to the Special Olympics Saskatchewan Board of Directors at the appropriate time.

How We Operate:

- Special Olympics Saskatchewan employs full time staff members with some temporary and seasonal employees serving the areas of operations, programs, community relations and marketing & development.
- All our community programs are operated by local volunteer executive committees.
- Special Olympics Saskatchewan is an official Sask Sport Provincial Sport Governing Body and as such receives funding through the Saskatchewan Lotteries Trust Fund.
- Special Olympics Saskatchewan is an accredited chapter with Special Olympics Canada and as such we are part of the Special Olympics worldwide movement.
- Special Olympics Saskatchewan is a registered charity through Canada Revenue Agency.

Expectations for Board of Directors:

- Attend and actively participate in Board and committee meetings with appropriate preparation and engagement.
- Attendance at key organizational events.
- Develop and maintain an understanding of the organization's mission, strategic priorities, governance responsibilities, and operational environment.
- Participation and contributions to committee functions as necessary.
- Serve as a strategic ambassador and advocate for Special Olympics Saskatchewan.

Expectations for Provincial Board Committees:

The following committees have terms of references with structure outlines, and all have separate meeting schedules beyond the regular board meetings.

- Executive Committee (Past Chair, Chair, Vice Chair)
- Finance & Risk Committee
- Nominations Committee
- Stewardship Committee
- Ad-Hoc Committees as required

Nominee Signature acknowledging information within this nomination package:

SIGN
HERE

Date of Signing:

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"Let me win. But if I cannot win, let me be **brave in the attempt.**"

- *Special Olympics Athlete Oath*

Our Mission

Special Olympics Saskatchewan is dedicated to enriching the lives of individuals with an intellectual disability through sport.

Our Vision

Our vision is that sport will open hearts and minds towards people with intellectual disabilities and create inclusive communities all over the world.

Our Values

Inclusion - We foster inclusive communities.

Diversity - We honour what is unique in each individual.

Empowerment - We give everyone the opportunity to pursue their full potential.

Respect - We operate in an environment of cooperation, collaboration and dignity.

Excellence - We elevate standards and performance.

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