

Special Olympics Saskatchewan

Grant Application Guide



***Special
Olympics***
Saskatchewan

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How To Apply:

The community or individual applicant will fill out and submit an online form application for the specific grant to which they are applying. Each grant has its own application link.

If your application and/or follow-up report requires any necessary supporting documents to be submitted (ie: budget, invoice, receipt, etc.), please include those in a separate email to the Program Coordinator at bweisgerber@specialolympics.sk.ca.

Once the application is submitted, it will be automatically sent to the SOS Program Coordinator for review. The Program Coordinator will notify the applicant, via email, that the application has been received. The Program Coordinator will respond within 14 business days to provide information on the application's approval status, timeline, and conditions.

Application Links:

Athlete Assistance Grant: <https://forms.office.com/r/GyCPTzTsLP>

Volunteer/Coach Professional Development Grant: <https://forms.office.com/r/U7KUzfLsVy>

Sport Program Development Grant: <https://forms.office.com/r/TVuLZKJggg>

Competition Hosting and Attendance Grants: <https://forms.office.com/r/nw1yPi2cCT>

Application & Follow-Up Report Deadlines:

Application deadlines are as follows:

Applications: All applications must be submitted a minimum of **two** weeks prior to the event, program, competition, etc.

Note: The Volunteer/Coach Professional Development Grant is only to be submitted after the completion of the professional development opportunity

Follow-Up Reports: All follow-up reports (if required for the grant) must be submitted no later than 21 days (3 weeks) following the event, program, competition, etc.

Note: To comply with the fiscal year end that Special Olympics Saskatchewan follows (June 30th), grant applications will **NOT** be accepted following May 31st of the program year. If your event falls between May 31st and June 30th, please reach out to the SOS Program Coordinator for instructions.

Follow-Up Report Process:

The follow-up report process is **only required for the Sport Program Development Grant and the Competition Hosting and Attendance Grants.**

If a community application has been approved, they must complete the appropriate Follow-Up Report via online forms. The follow-up report is to be submitted within 21 days (three weeks) of the competition, event, course, etc., taking place.

Any expenses not covered through a SOS grant, or any other grant, may be claimed on your communities MAP Follow-up Report, due May 31 annually. This excludes out of Province travel and other expenses deemed ineligible through the MAP.

Follow-Up Links:

Follow-Up Sport Program Development: <https://forms.office.com/r/7n7NPGTa4a>

Follow-Up Competition Hosting and Attendance: <https://forms.office.com/r/v9sWkgjPyA>

Fund Dispersal Information:

Each grant will follow a different process for dispersing the funds. They are as follows:

Athlete Assistance Grant: 100% of the approved funds will be distributed following attendance at indicated competition

Volunteer/Coach Professional Development Grant: 100% of the approved funds will be distributed following successful completion or passing of the professional development

Sport Program Development Grant: 100% of the approved funds will be distributed following successful completion of both the application and follow-up application

Competition Hosting and Attendance Grants: 100% of the approved funds will be distributed following successful completion of both the application and follow-up application

Note: All payments will be issued to the Special Olympics Community unless both the community and SOS agree on a different receiver.

Athlete and Coach Development Grants

Athlete Assistance Grant

Athlete Assistance Grants are available to athletes who demonstrate a marked need for financial assistance in order to participate in the programs and/or training offered by Special Olympics Saskatchewan, SOS communities and/or by generic sport clubs.

The following criteria will be considered when allocating the Athlete Assistance Grant:

1. The application must be endorsed by a Community Executive Member
2. A statement of support from the athlete's current coach or District/Community Executive may be requested by the Provincial Office.
3. The athlete must be a member in good standing with Special Olympics Saskatchewan and registered in the sport for which they are applying for assistance during the current program year.

Note: There is a limit of three (3) applications per athlete per program year

Athlete Assistance Grant Application Link: <https://forms.office.com/r/GyCPTzTsLP>

Grant Funds Available:

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|---|-------------|
| Local Competitions: To provide assistance to athletes wishing to attend any local or invitational competition or training opportunity (i.e. camp) within their community. | \$40 |
| District Competitions: To provide assistance to athletes attending a competition or training opportunity (i.e. camp) outside of their community, but within their district. | \$50 |
| Provincial/Inter Provincial Competition or Event: To provide competition and training opportunities to athletes attending Provincial Championships; Tournaments; Bonspiels; Games; Festivals outside of their community in Saskatchewan or another Province. | \$75 |
| Saskatchewan Summer/Winter Games: To provide assistance to athletes attending the Games. Eligible expenses: registration fees, equipment upgrade, travel and meal costs, etc. | \$75 |
| Western Canada /NAIG/National Games: To provide assistance to athletes attending the Games. Eligible expenses: registration fees, additional training, equipment upgrade, travel and meal costs. | \$75 |

Volunteer/Coach Professional Development (PD) Grant

Communities may apply for reimbursement of **up to 50% of expenses** related to professional development opportunities for coaches and volunteers. Professional development ventures must clearly and directly benefit the volunteer/coach's work with Special Olympics Saskatchewan.

Volunteers/Coaches looking to apply for Professional Development funds should do so with their community directly, where 100% of the funds can be covered for mandatory professional development. Non-mandatory professional development, may be covered up to 100% or as the community decides.

Eligible expenses may include:

- Course/conference registration fees, travel, meals, and accommodations.

Examples of PD ventures that are **eligible** for reimbursement from SOS:

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| ▪ NCCP - SOC Competition Workshop | ▪ First Aid and CPR/Mental Health First Aid (reimbursed at 50%, to a max of \$80, per person) |
| ▪ NCCP Sport Specific and Multi-Sport Courses | ▪ Other Special Olympics Chapter Conferences, pre-approved by SOS |
| ▪ Make Ethical Decisions Training or Online Evaluation | ▪ Other training opportunities, pre-approved by SOS |
| ▪ Provincial/National Sport Organization Conferences | |

Note: Special Olympics Saskatchewan may request proof of completion before fund dispersal.

Examples of PD ventures that are **ineligible** for reimbursement from SOS. Communities can claim these under MAP Funding:

- SOS Leadership Conference
- SOS Coaches Symposium

Note: If unsure whether a professional development opportunity is eligible for this grant, please contact the SOS Program Coordinator at 306-780-9181 for direction.

Volunteer/Coach Professional Development Grant Application Link:

<https://forms.office.com/r/U7KUzfLsVy>

Note: This grant does **not** require a follow-up report.

Community Development Grant

Sport Program Development Grant

Communities may apply for this grant to support sport programs and events within their training schedule. Grant money may be used to develop and support a new or growing sport, or to revitalize an existing sport program.

This grant will reimburse a community for up to ⅓ (33%) of overall expenses or a maximum of \$2000 per application. To qualify for this grant, the community must submit both an initial application and a follow-up application using the online form links below.

Eligible expenses may include:

- New equipment purchases
- Facility rental
- Training/Try It camp costs

Ineligible expenses include:

- Competition Uniforms
- Clothing
- Awards/Prizes

Sport Program Development Grant: <https://forms.office.com/r/TVuLZKJggg>

Follow-Up - Sport Program Development: <https://forms.office.com/r/7n7NPGTa4a>

Competition Grants

Competition Hosting and Attendance Grants

The following is an explanation of the competition grants available. There are two options available - one for hosting a competition and one for attending a competition. The criteria for each is indicated below. These grants use the same application and follow-up report that is found using the links below.

This grant will reimburse a community for up to 1/3 (33%) of overall expenses or a maximum of \$2000. To qualify for this grant, the community must submit both an initial application and a follow-up application using the online form links below.

Eligible Competitions to Host:

- A Special Olympics competition with a minimum of 30 Special Olympics Athlete participants
- A district qualifying competition
- A province-wide invitational competition

Eligible hosting expenses may include the cost of facilities, meals, and equipment/supplies.

Competitions Eligible to Attend:

- A Special Olympics competition within the province of Saskatchewan.
- A Special Olympics competition outside the province of Saskatchewan.

Competitions Ineligible For This Grant:

- A Special Olympics Canada National Championship or Games
- A Special Olympics Saskatchewan Provincial (Winter/Summer) Games

Eligible attendance expenses may include the cost of registration fees, travel, meals, and accommodations.

Note: Out-of-province competition attendance applications will be given priority under this grant. As out-of-province expenses are ineligible under MAP funding.

Competition Hosting and Attendance Grant Application:

<https://forms.office.com/r/nw1yPi2cCT>

Follow-Up - Competition Grant: <https://forms.office.com/r/v9sWkqjPyA>