

Job Description

National Team Head Coach

2019 Special Olympics World Summer Games ~ Abu Dhabi

Title: **National Team Head Coach**

Scope: The National Team Head Coach is the sport technical lead for their respective sport. They are responsible for the development and monitoring of seasonal training plans that guide athletes and coaches leading up to the World Games. The National Team Head Coach is in frequent communication with Associate Coaches and Training Coaches, as well as the Chef de Mission and Team Managers, on all sport technical and athlete training activities.

Accountabilities:

The National Team Head Coach is a volunteer position accountable to the Chef de Mission. The Head Coach works closely with the Team Managers on all sport matters related to the training, preparation and competition of Team Canada athletes.

Responsibilities:

Pre-Games:

- Actively participate in the Head Coach/Mission Staff planning session.
- In cooperation with the Chef de Mission, Team Managers, Coaches and Mission Staff develop an agenda and plan sport specific sessions for the National Team training camp (October 2018).
- Actively plan and participate in a sport specific training camp (Fall/Winter 2018-19).
- Be familiar with the Athlete Agreement and the roles and responsibilities of the Chef de Mission, Team Managers, Coaches and Mission Staff.
- Develop a conditioning/training plan for athletes, to be implemented by Training Coaches, from the time of athlete selection and endorsement up to the National Team training camp (Summer 2018).
- At the National Team training camp conduct athletic assessments to assist with athlete specific training programs and required resources.
- In cooperation with Associate Coaches and Training Coaches develop individualized, comprehensive conditioning/training plans for each athlete, to be implemented by Training Coaches, following the training camp through to the Games.
- Assist Training Coaches in the identification of local resources to support each athlete's training program, such as training facilities, transportation, equipment and human resources (i.e. individuals with sport specific technical expertise or knowledge in the fields of fitness and strength training, nutrition and/or sport medicine).
- Through the use of monthly training logs (submitted by Training Coaches) monitor each athlete's training progress and revise program as required.
- Complete and submit, to the Team Manager, monthly athlete training reports.
- Communicate regularly with Associate Coaches and Training Coaches on sport technical issues, providing guidance and assistance where needed.
- Attend the National Team Staging Camp prior to departing for the World Games.
- Work within the lines of communication set by the Team Canada Management Team.

- Work with the Mission Staff and Coaches to create and maintain a cohesive team.
- Communicate regularly with the Chef de Mission and Team Managers and immediately notify them of any inconsistencies or concerns related to athlete training.
- Actively participate in National Team conference calls, as required.
- Participate in professional development opportunities.
- Read and be familiar with all Team Canada correspondence and information.
- Act as a role model and conduct yourself within the National Team Program Code of Conduct.

During Games:

- Act as the sport technical lead for your respective sport.
- Responsible for the safety and security of Team Canada athletes.
- In cooperation with Mission Staff and Associate Coaches, develop an action plan for each day during the World Games.
- Work with the team to ensure a productive and healthy environment at all times.
- Actively participate as a member of the Team Canada leadership team.
- Participate in sport specific team meetings.
- Provide daily reports to the Chef de Mission and Team Managers on sport specific activities related to athletes, competition venues, logistics, etc.
- Maintain records of athletic achievement/progress from National Games through to the completion of the World Games. Provide final results to each Training Coach.
- Retain copies of all accident/incident forms and relay any injuries or concerns to the Chef de Mission.
- Participate in all official Team Canada functions during the World Games.
- Travel to and from the World Games as part of the National Team.
- House with the Team Canada delegation for the entire duration of the World Games.
- Other duties as assigned by the Chef de Mission and Team Managers.

Post Games:

- Participate in a post-Games evaluation process.
- Participate in post-Games follow-up with Athletes, Training and Associate Coaches.
- Send congratulatory letters to Athletes, Training and Associate Coaches.

Qualifications:

- NCCP Certification Requirements
 - Level I fully certified Special Olympics Canada/NCCP (theory, technical and practical) OR trained SOC Competition Coach Introduction.
 - For sport specific requirements please see table below.
- Must be a member of Special Olympics in Canada.
- Must have attended the qualifying National Games as a member of a provincial/territorial delegation.
- Experience as a Head Coach, with extensive sport technical knowledge of your respective sport, along with an understanding of the physiological and psychological demands placed on its competitors.
- Knowledge of Special Olympics Inc. sport specific rules
- Experience in the development and implementation of seasonal plans for athletes competing in a major regional, provincial, national, and/or international competition.
- Excellent leadership, communication, organizational and administrative skills.

- A strong understanding and fundamental belief in the mission of Special Olympics in Canada and the goals of the National Team Program.
- Working knowledge of the Canadian sport system, Special Olympics in Canada and the roles and responsibilities of the SOC chapters and national office.
- Strong interpersonal and problem solving skills.
- Experience coaching athletes with an intellectual disability.
- Demonstrated ability to both work independently and cooperate in a partnering manner in the achievement of the National Team goals
- Ability to work in a demanding environment on-site at the Games
- Willingness and availability to participate in professional development opportunities, National Team Program meetings, training camps and other functions as required.
- Proficiency in computer skills is mandatory.
- Must be 18 years of age or over.
- C.P.R. and first aid is an asset.

Time Commitment (may be subject to change):

- February 23-25, 2018 – First Mission Meeting
- October 2018 – Team Training Camp(s) (four days)
- Fall 2017/Winter 2018 - Sport Specific Training Camp (weekend)
- January 2019 - Final Mission Meeting (weekend)
- March 6 – 23, 2017 – Staging Camp, Send-Off & World Games (inclusive of travel and Host Town Program)
- February 2018 to April 2019 on-going team / planning responsibilities